Operational IT Committee
Meeting Summary
Date: Apr 26, 2013
Time: 1:00 – 2:00 PM
Park Rm. 300

In Attendance:
Cathy Anderson, Michele Ballantyne, Tom Cheatham, Gordon Crabtree, Eric Denna, Michael Hardman, Michael Kay, Mary Parker, Raymond Tymas-Jones, Amy Wildermuth, Jeff West

Staff Support: Josh Wall
Invited Guest: Jim Livingston – Director, UIT (University Information Technology)
Infrastructure and Operations

Absent:
Rick Anderson, Martha Bradley, Rich Brown, Cynthia Furse, Chris Ireland, Quinn McKenna, Wayne Samuelson, Mike Strong, Mike Perez

Approval of Prior Meetings Minutes:
Motion passed with unanimous vote.

Vulnerability Management Recommendation from Infrastructure Portfolio:
The revised vulnerability management process was presented to the OITC membership on remediation of level 4 and 5 vulnerabilities. It was noted that the revised vulnerability management process went to General Counsel for review. A dashboard is being developed that will provide IT professionals with information regarding the IP addresses they are managing. A motion was made to accept the vulnerability management process as proposed by the University Infrastructure Portfolio. Motion passed with a unanimous vote.

Funding Request for Security Hardware and Software:
In conjunction with the CBN (Campus Backbone Network) upgrade, the Infrastructure Portfolio is recommending funding $450K for year-one upgrades to campus security hardware and software. Initial plan was a look at a 5-year plan, but with the hiring of a new CISO (Chief Information Security Officer) and emerging technology the decision was made to make a year-one request. More work is in progress to look at the long-term security requirements and the technology to support the university’s security needs.

In the past the campus backbone and security have been separate budget items. The need for funding both the backbone and security jointly was recognized. Feeling of the committee is the total cost of ownership needs to be identified for both backbone and security – which will be presented to the committee.
There was some discussion around how this impacts the hospital. The hospital recently made a very similar investment (about a year ago) and this request is for an investment for main campus. It was pointed out that the hospital has a very disciplined capital budgeting process.

**UIT Services and Funding Model:**

An introduction was provided to the OITC regarding the current UIT catalog of services. The goal will be to determine which services are common for the entire university community. Criteria for common good services were reviewed. The following criteria were discussed as common good criteria.

- Large cross-functional user base
- Required for business to run
- Relies on common infrastructure
- Similar solution characteristics
- Natural utilities
- Achieves global maximization
- Addresses institutional compliance and risk
- Common user experience
- Strong governance structure

27 UIT services were presented to the committee and there was discussion around applying the criteria to the UIT service catalog. The discussion centered on the need to identify more specifics for each service item. It was determined that a description of a base level of service would be needed for each service. The issue of supporting common services was raised. In some instances it makes more sense to have local support that can be more responsive. Classroom technology was the example used. It was suggested that a smaller task force be formed to look at the issue and bring suggestions back to the OITC.

**General Notes:** The committee welcomes Michele Ballantyne as a new member of the OITC. We are excited to have Michele’s expertise on the committee.

**Future Meetings:** The committee agreed to meet the last Friday of the month from 1:00-2:00PM.