SUMMARY FOR OPERATIONAL IT COMMITTEE  
DATE: September 25, 2013  
TIME: 1:00-2:00  
LOCATION: 300 Park

IN ATTENDANCE:  
Rich Brown     Tom Cheatham     Alberta Comers     Eric Denna  
Cynthia Furse   Chris Ireland   Mike Perez        Wayne Samuelson  
Raymond Tymas-Jones  Ruth Watkins  Jeff West

COMMITTEE SUPPORT: Josh Wall

UNABLE TO ATTEND:  
Martha Bradley     Michael Kay     Quinn Mckenna     Mary Parker  
Michael Strong     Jim Turnbull

ALSO IN ATTENDANCE:  
Steven Corbató, Deputy Chief Information Officer

AGENDA ITEMS DISCUSSED:  
• Transition of OITC chair and new membership  
• State of University Support Services (USS) Portfolio  
• Enterprise Adobe software contract  
• UIT Services – common resource decisions  
• Filling governance portfolio membership vacancies

Transition of OITC Chair and New Membership

The Committee would like to welcome Ruth Watkins as the new chair of the OITC. We would like to thank Mike Hardman for his work in getting governance off the ground.

The Committee would also like to welcome Jim Turnbull, Chief Information Officer for University Hospitals and Clinics. He is joining the OITC from the University Infrastructure Portfolio.

Update on University Support Services (USS) Portfolio

The current UIT allocation for central IT software resources was presented for review. UIT is adjusting current software resources to support the Kuali Student academic planning and enrollment initiatives. With the decision to place PeopleSoft in maintenance mode, software personnel are being re-directed from the operations and maintenance of PeopleSoft to the Kuali initiative.

A question was raised concerning software programming positions that are funded by specific University entities. This is something that the USS Portfolio is tackling, and no resolution has been reached at this time.

A question was posed if a fee-for-service model for central IT software resources should be considered. The option of directing work with priorities from leadership was also an option that was discussed. The question was...
posed on how resources can be expanded by those who want to invest. Further work needs to be done to look at investments in resources. In the short term, prioritization of projects is critical and endemic to governance. Integrations with existing software and systems tie the University to central resources, therefore requiring prioritization.

The full price of a project needs to be accounted for in projects that require software resources so that central software resources are included. Any fee-for-service model would have to balance the income from the service with the overall institutional good, because they can be in conflict.

The business case template and criteria from the USS Portfolio are absolutely necessary in order to prioritize software-programming resources. It was recommended that a proponent or owner of a project be identified so a subject matter expert can make the business cases. The OITC would like to review the USS Portfolio business case template and criteria.

The point was made that consultants are often hired and recommend technology solutions. Based on the recommendations, colleges and departments typically have some urgency to implement those technology recommendations. The possibility of getting in front of those groups engaging consultants and having early involvement will allow us to resource plan more efficiently.

**Enterprise Adobe Contract**

The question was raised to the OITC if UIT should be pursuing an enterprise Adobe software contract.

Some preliminary figures on what the University currently spends annually on Adobe software were presented. An enterprise contract was looked into about a year ago. Because the Hospital and Clinics are not heavy Adobe users, the question was asked if we would be able to negotiate a deal where we keep hospital separate.

Many questions around funding would need to be discussed, but the Committee agreed that they would like to pursue a University Adobe software agreement. More details and financial numbers will be presented to the Committee in future meetings.

**Filling Governance Portfolio Membership Vacancies**

As the University IT governance initiative matures, we are beginning to see more change in the governance portfolios’ membership.

IT was decided by the OITC that each portfolio would develop a membership matrix outlining the membership representation that is currently in each portfolio to guide filling vacancies.
UIT Services – Common Resources Decision

The following services were discussed by the committee to determine if they would be considered a common resource based on the already established criteria:

Email – Common Resource

Identify and Access Management (IAM) – Common Resource

Security and Privacy – Common Resource

Desktop Support – Not a Common Resource

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<thead>
<tr>
<th>Action Item</th>
<th>Topic</th>
<th>Person/Group</th>
<th>Next step</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action Item</td>
<td>Each portfolio will develop and present a membership matrix to the OITC</td>
<td>All Governance Portfolios</td>
<td>Josh to coordinate with all the support staff</td>
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<tr>
<td>Action Item</td>
<td>Adobe Enterprise Contract</td>
<td>UIT</td>
<td>UIT will bring back to the OITC more information concerning a potential Adobe contract as well as more data around current use of Adobe on campus</td>
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