

**SUMMARY FOR TEACHING AND LEARNING PORTFOLIO**

**DATE: August 22, 2017**

**TIME: 9:00 a.m. – 11:00 a.m.**

**LOCATION: SILL Center, small conference room**

**IN ATTENDANCE:**

Zach Berger	Martha Bradley	Harish Maringanti	Patrick Panos
Brandon Patterson (for Nancy Lombardo)		Eric Poitras (for Kirsten Butcher)	
Fernando Rubio	Wayne Samuelson	Ryan Steele	Cory Stokes
Jon Thomas			

**COMMITTEE SUPPORT:** Paul Burrows, Emily Rushton

**UNABLE TO ATTEND:**

Kirsten Butcher	Nancy Lombardo	Patrick Tripeny
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**AGENDA ITEMS DISCUSSED:**

- Welcome new members
- Review decisions made in SITC regarding Learning Spaces and discuss implications
- Present Teacher App (presented at InstructureCon)
- One-button studio

**Welcome new members**

The portfolio welcomed two new members, Harish Maringanti (associate dean for IT and Digital Library Services, replacing Catherine Soehner), and Zach Berger (ASUU student representative, replacing Jack Bender). There is another seat to be filled, and the portfolio discussed and agreed upon two potential faculty members to reach out to.

**Review decisions made in SITC**

The portfolio discussed the [decisions made](#) in the SITC meeting on August 15 regarding student computing fees, as well as the implications for the Teaching and Learning Portfolio and task force. Paul Burrows, TLT service architect, presented an updated, shorter timeline for the process, beginning January 1 and ending March 15, and noted that December will be very busy with prep work. One member suggested asking colleges/groups for intent to apply before January 1 to give them more preparation time, and there was general agreement from the room that contacting the groups as early as possible would be preferable. The group also agreed to give a presentation at an IT Professionals meeting before the end of the year. One member suggested collecting feedback shortly after the March 15 deadline to talk about ways to improve the process, and the portfolio agreed this would be a good idea. The portfolio continued to discuss the logistics of shortening the timeline and deadline for

proposals and recommendations, and generally agreed that while it will be a tight turnaround, it can be done.

### **Present Teacher App (presented at InstructureCon)**

TLT director Jon Thomas explained that a group of staff from TLT attended InstructureCon this year and gave presentations on Canvas data, video, and embedded instructional designers. While at the conference, he and his team were able to preview Teacher App, Canvas' brand new mobile app designed specifically with faculty in mind. Thomas walked through the app and showed some of the features available, including pen markup on assignments, inbox and communication capabilities, and grading. The portfolio discussed ways they might incentivize instructors to use the app, including an announcement in Canvas, offering the help of TLT to install the app, and offering a generic overview workshop for what's new in Canvas. They also discussed the possibility of making a short video announcement in Canvas each semester of new features and tools.

### **One-button studio**

Tony Sams, specialty media coordinator for the Marriott Library, gave a brief presentation on the one-button studio available in the Marriott Library and talked about the features, capabilities, and how students and faculty can schedule the studio. Essentially, the studio allows a user to walk in with a thumb drive, plug it in, and push a single button to start recording. He clarified that the studio is meant to be used for production, not editing. The portfolio discussed the advantages to using this type of studio and whether or not it could be scalable, and Cory Stokes remarked that Social & Behavioral Sciences is working to identify a space to be used for its own one-button studio. Sams also said they are looking to add another one in the library, but are just in the planning stages of that process. The meeting ended with Sams giving a tour of the studio to the portfolio.