

**AGENDA FOR UNIVERSITY SUPPORT SERVICES PORTFOLIO**

**DATE: July 16, 2014**

**TIME: 1–2:30 p.m.**

**LOCATION: Warnock Engineering Building, Room 1705**

**MEMBERSHIP:**

**Chair: Pat Hanna — Special Assistant to the A.V.P. for Faculty**

- Brent Brown — Director, Office of Sponsored Projects*
- Mollie Cummins — Faculty, College of Nursing*
- Ed Davies — Faculty, College of Humanities*
- Larry Dew — Assistant Vice President, Health Sciences*
- Jeff Herring — Chief Human Resource Officer*
- Cory Higgins — Director, Plant Operations*
- Laura Howat — Controller, Business and Financial Services*
- Sandy Hughes — Director, Budget*
- Michael Kay — Assistant Dean, College of Engineering*
- Matt Lopez — Director, Admissions*
- Karen Macon — Controller, University Hospital*
- Lori McDonald — Dean of Students*
- Debbie Rakhsha — Director, University Support Services*
- Brian Rasmussen — Director, Marketing and Communications*
- Andrea Rorrer — Faculty, College of Education*
- Gordon Wilson — Assistant Vice President, Auxiliary Services*

*Ex-officio, non-voting*

*Steven Corbató — Interim Chief Information Officer*

*Staff support: Aspen Perry — Product Manager, University Support Services, UIT*

*Rene Eborn — Chief of Staff, UIT*

*Marv Hawkins — Associate Director, University Support Services*

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Purpose	Topic	Presenter	Time	Goal
Discussion/ Decision	Revisit USSP rules of engagement	Pat Hanna	30 min.	Discuss and decide on USSP rules of engagement, including expectations (on ranking and participation), deadlines (for submitting new projects to USS), and submitting requests for integration.
Inform	Update on project progress	Debbie Rakhsha	15 min.	Will inform the portfolio of project progress since the last meeting.
Decision	New projects review	Pat Hanna	20 min.	Portfolio will review project rankings as submitted, and decide on approval with ranking; approval, denial, or hold for more information.
Discussion	OITC Requests	Pat Hanna	10 min.	Will discuss the request that went to OITC and how to proceed on them.
Inform	Brief on the P2P Project	Steve Corbato	15 min.	Inform portfolio of the Procure to Pay project.