



## Reminder: Register for free Microsoft Teams training

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Starting May 11, 2021, Microsoft will host several introductory-level Teams training sessions for University of Utah community members. The training is being made available in advance of the university's migration from Skype for Business to Microsoft Teams.

The training is free; however, registration is required. Dates and times are below.

- Tuesday, May 11, 11:00 a.m. – 12:00 p.m.
  - [Register](#)
- Thursday, May 13, 1:00 p.m. – 2:00 p.m.
  - [Register](#)
- Tuesday, May 18, 1:00 p.m. – 2:00 p.m.
  - [Register](#)
- Thursday, May 20, 11:00 a.m. – 12:00 p.m.
  - [Register](#)

Starting May 8, 2021, UIT will begin to gradually migrate University of Utah student, faculty, staff, and affiliate and University of Utah Health employee accounts from Skype for Business to Microsoft Teams. The upgrade is part of the effort to modernize the U's communication technology and better meet the needs of those working, learning, and teaching remotely.

Additionally, UIT intends to retire Skype for Business, a step necessitated by Microsoft's plans to end support for the application.

Microsoft Teams features a number of collaboration tools, including instant messaging, video conferencing, file sharing, and voice calling. For more information about the Teams upgrade, please refer to [this IT Knowledge Base article](#).

**Note:** UIT will work directly with departments that depend on Skype for Business for voice services and conference rooms to migrate those systems to Microsoft Teams.

For technical support, please contact your respective help desk: UIT Help Desk (801-581-4000, option 1) or ITS Service Desk (801-587-6000).



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