

**UNIVERSITY TEACHING & LEARNING TECHNOLOGIES PORTFOLIO  
MEETING SUMMARY  
DATE: 5.20.2013  
TIME: 9:00 – 10:00AM  
LOCATION: Marriott Library 5201**

**IN ATTENDANCE:**

Martha Bradley            Cory Stokes      Pam Hardin  
Steve Corbato            Rick Ash

Staff Support: Josh Wall, Rebekah Grow, Aspen Perry

**UNABLE TO ATTEND:**

Catherine Soehner      Patrick Panos            Pat Tripeny            Linda Ralston  
Fernando Rubio            Nalini Nadkarni            Jean Shipman            Wayne Samuelson

**Student Fees**

Conversation regarding student fees is very important, it was agreed to hold the discussion for a time when the majority of committee members are in attendance. Another potential option would be to carry the conversation to email during the summer, since large parts of faculty are vacationing during this time. Cory was asked to provide the previous two years of budget and funding information. Once that information is received the committee will review and move forward on a decision. The committee has already received info from Student Computing Advisory Committee (SCAC) and eClassroom, but still needs information from the other parts - Marriott Library (MLIB) computing and Canvas.

**Voting on recommendations**

The committee voted on funding recommendations for SCAC and eClassroom awards. Committee members in attendance unanimously voted to move forward with the recommendations as presented.

**Discussion of Canvas Issues**

Concern regarding the exam tool in Canvas was raised. There is a need to ensure students cannot compromise the security of exams. Rebekah will bring this concern to the attention of Instructure during her weekly meeting with them this Wednesday. May look into software programs such as ExamSoft <http://learn.examsoft.com/> to use as a backup until Instructure is able to resolve issues.

Additionally, if a request/suggestion has been made to Instructure, the faculty would like to know if Instructure is unable to make the requested changes. This will give faculty members the opportunity to find something else that will meet their needs.

**Pain Points to Address**

- Need to know what is NOT working in classrooms, technology-wise
- Need to know what is NOT working with software, assessment-wise

**Polling for Summer Attendance**

Rebekah will poll committee members to find out how many will be able to summer meetings. If there is a large number of members unable to attend, we may handle important committee agenda items via email and resume meeting in September.