Teaching & Learning Committee
Draft Meeting Summary
Date: March 18, 2013
Time: 9:00 – 10:00 AM
Marriot Library Rm. 5201

Membership in Attendance:
Martha Bradley (Chair), Wayne Samuelson (Chair), Rick Ash, Nalini Nadkarni, Pam Hardin, Patrick Panos, Fernando Rubio, Catherine Soehner, Cory Stokes, Patrick Tripeny, Steve Corbato

Josh Wall- UIT Staff Support
Rebekah Grow – UIT Staff Support

Absent:
Darrell Coleman, Linda Ralston, Jean Shipman

Welcome: Wayne welcomed everyone to the meeting and Nalini Nadkarni introduced herself, as she was unable to make the first meeting.

Introduction to Services and Funding Sources: Cory introduced and discussed the services from Teaching and Learning Technologies, including its funding sources. A link has been provided for committee members in Canvas course called "TLT Service Layers and Funding Sources."

Feedback from the Portfolio: Cory asked the committee to consider the following questions as we look over the services and funding:

- Is what we are calling "core services" what the committee would call "core services?"
- What is the best way to allocate funds/resources to best serve the university?

Ideas from the Portfolio:

- Consulting services for learning spaces and collaborative connections
- What technologies will we use to collaborate, and what standards will we have for the systems that are installed across campus?
- Getting up-front requirements as we deploy new facilities, understanding the technologies for collaboration, and for instructional delivery.
- Find creative ways to collaborate within interdisciplinary teaching and learning.
- Review how to interconnect the university with the South Korea campus via technology.
- Identify redundancies in order to condense or eliminate.
- More concerns about physical teaching spaces and equipment than there are about the software systems being provided.

Update on Quality Course Framework (QCF) Additions: In our last meeting the committee was asked to come up with suggestions surrounding the QCF. Cory reported that

the core in the middle of the diagram has now changed from assessment to Learning Goals. Below is the new diagram.
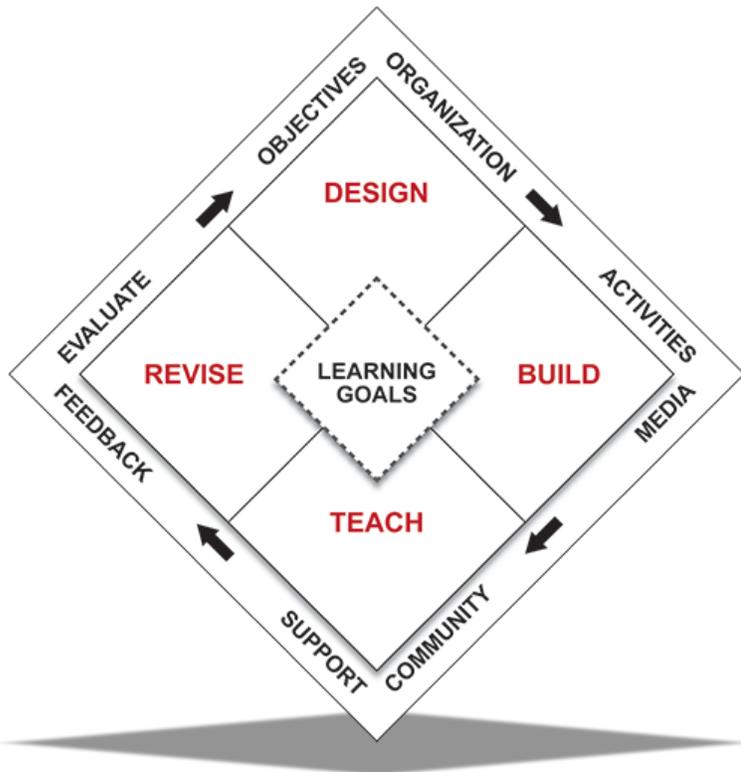
Action Item: With the modification made from the previous committee meeting, Cory moved for a vote to formally endorse the Quality Course Framework (QCF) as the foundational model for the instructional designers in Center for Teaching and Learning Excellence (CTLE), TLT and Distance Education, such that the QCF will be used to advise faculty on course revision and design at the university. Cory made a motion, which Patrick Panos seconded, and the committee approved unanimously.

Possible Agenda Items for Future Meetings:

- Develop strategies for standards and funding of physical spaces and equipment replacement.
- Present history of how funding has been used by Student Computing Advisory Committee (SCAC) by Bob Kessler.
- Report on RPT funding

Future Meeting: Our next meeting is May 20th from 9-10 in Marriott Library 5201.