

SUMMARY FOR TEACHING AND LEARNING COMMITTEE MEETING

DATE: May 13, 2014

TIME: 9-11 a.m.

LOCATION: Milton Bennion Hall, Room 201

IN ATTENDANCE:

Rick Ash	Martha Bradley	Kirsten Butcher	Pam Hardin
Patrick Panos	Linda Ralston	Fernando Rubio	Wayne Samuelson
Jean Shipman	Catherine Soehner	Cory Stokes	Patrick Tripeny

COMMITTEE SUPPORT: Rene Eborn

UNABLE TO ATTEND:

Nalini Nadkarni (on leave) Eric Denna

AGENDA ITEMS DISCUSSED:

- Adobe enterprise agreement
- Continue assessing Student Computing Fee funding requests

Adobe enterprise agreement

The portfolio is briefed on the details of a possible campus-wide Adobe software agreement, which would cover all University students, faculty, and staff, including offering virtualization and an affordable work-from-home option. It would also cover library machines, and at a price per license that is less than what individual students or departments have been paying. Current Adobe licensing requests before the portfolio total \$70,000, and there are likely other areas that plan to pay for additional licensing out of the maintenance fees.

A recommendation was made to allocate \$250,000 from the maintenance portion of fees to help cover the cost of the Adobe agreement in years two and three of the three-year deal. The formal motion was made to recommend to the Operational Informational Technology Committee that the campus pursue the Adobe agreement and to provide the agreed-upon funding. The motion passes.

Continue assessing Student Computing Fee funding requests

The group reviewed the decisions it made in the previous meeting for project requests from colleges. Previously approved Adobe licensing requests were removed, under the assumption that a campus-wide agreement would render those requests unnecessary. Some other changes were suggested, but ultimately the group decided to proceed.

Attention next was turned to the requests from libraries. There was a question raised about the usage of student-paid fees to cover student support staff for labs, especially for late service hours. The group planned to address this in the future to ensure consistency. The portfolio weighed the project requests and was able to reach decisions that brought them within budget.

In the future, the portfolio will reflect upon the lessons learned from the student computing fees requests and the eClassroom process and draw up expectations and guidelines for future requests.

Action summary			
Action	Topic	Person/Group	Next step
Approved	Adobe enterprise agreement	Portfolio	The group voted to approve allocating student computing fee money toward a campus-wide Adobe agreement. It will recommend OITC also support the agreement.
Decided	Continue assessing Student Computing Fee funding requests	Portfolio	The group weighed various requests for student computing fees and allocated money to projects.
Action item	Future funding requests	Portfolio	The portfolio will discuss what it learned at a future meeting and draw up guidelines for future requests of eClassroom and student computing funds.