

SUMMARY FOR TEACHING AND LEARNING COMMITTEE MEETING

DATE: August 27, 2014

TIME: 12:30-1:30 p.m.

LOCATION: Marriott Library, Room 5201

IN ATTENDANCE:

Rick Ash	Martha Bradley	Kirsten Butcher	Steve Corbató
Pam Hardin	Nalini Nadkarni	Linda Ralston	Fernando Rubio
Wayne Samuelson	Jean Shipman	Catherine Soehner	Jon Thomas
Patrick Tripeny			

COMMITTEE SUPPORT: Rebekah Grow, Qin Li, Rene Eborn

UNABLE TO ATTEND:

Patrick Panos

ALSO IN ATTENDANCE:

Lisa Kuhn, Chief Financial Officer, UIT/UEN

AGENDA ITEMS DISCUSSED:

- Future considerations for allocation of student computing fees

Future considerations for allocation of student computing fees

Catherine Soehner reminded members that when they were discussing student computing fee allocations earlier in the year, there were several types of request the group wanted to re-evaluate for future funding cycles. In this meeting, they would review those areas to decide whether they require further scrutiny either by the portfolio or other campus members. The group agreed decisions should be made with the goal of being the best stewards of the money students entrust to the University for student computing purposes.

It was acknowledged that there could be special circumstances or exceptions in nearly all cases that would be considered by the portfolio in funding decisions. The list is simply a guide to which requests would need to elaborate on those exceptions or circumstances.

The first item was software virtualization. It was pointed out that a great deal of software has already been virtualized and is available for students. While there could be exceptions for virtualization of software that is not already available, the portfolio would point requestors in the direction of existing virtualized software if the program they want to virtualize is there. Any request for funding to duplicate virtualization would need to explain the need.

The portfolio discussed requests for student file storage. With the campus-wide agreement through cloud storage provider Box now in place, requests for storage should explain why Box will not suffice.

A long conversation around video capturing and streaming services led the group to put that determination on hold while more information is gathered. Teaching & Learning Technologies offers those services for a cost that covers the hourly wage of student workers who run the equipment, while the Health Sciences Education Building offers those services free for Health Sciences classes. There were questions about whether to consolidate services, or to streamline expectations and costs, and the pros and cons of having multiple shops offering video services. Similarly, more information will be gathered about interactive video conferencing equipment installation before decisions are made.

The group agreed the Microsoft and Adobe campuswide agreements negate the need for requests for future licensing of those products covered by the agreements.

Another recurring issue with recent requests centered on the equipment-replacement lifecycle. Many requests cited a four-year replacement cycle, while others indicated a three-year cycle. Members agreed to suggest four-year replacement cycles for all requestors for consistency.

Several requests were made for print management systems for computer labs. The UCard service exists for that purpose, and the members wanted more information about whether that was adequate for the need or whether a more robust service was required.

The group suggested requestors be able to consult with UIT and Teaching & Learning Technologies staff about currently available equipment and services before submitting their requests.

Finally, it was determined there should be no requests for student computing fees to be used for the purchase of faculty-specific hardware or software that is not directly serving the instruction of students. Any such requests would have to make a clear-cut case how the purchase benefits students.

The portfolio would like to begin gathering standardized statistics for computer lab use. Soehner asked UIT to determine whether there's an efficient, automated way to do that.

Action summary			
Action	Topic	Person/Group	Next step
Discussed	Future considerations for allocation of student computing fees	Portfolio	Several areas for increased scrutiny were agreed upon, and a few more will require further information and deeper conversations before a decision can be made.
Action item	Statistics about computer lab use	UIT	UIT was asked to look into ways to acquire standardized statistics on the use of equipment in computer labs.