

SUMMARY FOR TEACHING AND LEARNING PORTFOLIO MEETING

DATE: September 23, 2014

TIME: 12:30-1:30 p.m.

LOCATION: Marriott Library, Room 5201

IN ATTENDANCE:

Rick Ash	Martha Bradley	Kirsten Butcher	Steve Corbató
Pam Hardin	Jesus Hernandez	Patrick Panos	Linda Ralston
Fernando Rubio	Wayne Samuelson	Jean Shipman	Catherine Soehner
Jon Thomas			

COMMITTEE SUPPORT: Qin Li, Rene Eborn

UNABLE TO ATTEND:

Nalini Nadkarni Patrick Tripeny

ALSO IN ATTENDANCE:

Cathy Anderson, Associate Vice President of Budget and Planning

AGENDA ITEMS DISCUSSED:

- New member proposal
- Review of Teaching and Learning Portfolio history
- IT governance structure overview
- Reviewing communications for proposed changes to student computing fee allocations

New member proposal

Patrick Panos proposed inviting Cory Stokes to join the portfolio as a voting member to represent UOnline. The group unanimously approved.

Review of Teaching and Learning Portfolio history

Jon Thomas gave a brief overview of the history of the portfolio, highlighting some of the key decisions made by the group along the way. This was to help familiarize new members with past decisions.

IT governance structure overview

Cathy Anderson talked about the role of governance in allocating student computing fees. Each student pays \$24 per semester toward technology that is used to benefit the academic side of the student experience. In years past, that fee was spent largely on student computing labs. However, now that those labs are not as critical, more of it is being used for software, licensing, teaching technologies, etc. A student fee committee evaluates how those fees are spent. The portfolio asked for a more detailed breakdown of student-fee allocation, which will be made available.

Reviewing communications for proposed changes to student computing fee allocations

Catherine Soehner presented the updated draft of a proposed letter to be sent out regarding the changes to student computing fee proposals. The letter asks for feedback regarding the changes, and some portfolio members suggested the timeframe between the letter going out and proposals coming in is too short to get meaningful input. There is much discussion about who should receive the letter, and what action they should take. Thomas, Soehner, and Rick Ash will discuss making additional changes to the letter based on this discussion and present it to the portfolio.

Action summary			
Action	Topic	Person/Group	Next step
Approved	New member proposal	Patrick Panos	Cory Stokes will be invited to join the portfolio as a voting member.
Action item	IT governance structure overview	Cathy Anderson	Anderson will provide a more detailed student computing fee breakdown for the members.
Action item	Reviewing communications for proposed changes to student computing fee allocations	Jon Thomas, Catherine Soehner, Rick Ash	This group will revise the draft change communication based on feedback from the portfolio members. It will be resent to members with the changes.