

SUMMARY FOR TEACHING AND LEARNING PORTFOLIO MEETING

DATE: January 7, 2016

TIME: 10:30-11:30 a.m.

LOCATION: Marriott Library Executive Boardroom

IN ATTENDANCE:

Rick Ash Martha Bradley Kirsten Butcher Nancy Lombardo
Fernando Rubio Jon Thomas

COMMITTEE SUPPORT: Paul Burrows, Scott Sherman

UNABLE TO ATTEND:

Stephen Hess Anthony Oyler Patrick Panos Wayne Samuelson
Catherine Soehner Patrick Tripeny

ALSO IN ATTENDANCE:

Jeff Folsom, IT Director, Eccles Health Sciences Library
Harish Maringanti, Associate Dean for IT and Digital Library Services, Marriott Library

AGENDA ITEMS DISCUSSED:

- Bringing new classrooms on refurbishment cycle
- Learning Spaces application timeline

Bringing new classrooms on refurbishment cycle

Jon Thomas reviews a proposed three-tier system for categorizing whether a classroom qualifies for general-use classroom refurbishments. The third tier, or classrooms not covered for refurbishments, would contain department-owned rooms not open for general university scheduling or managed by the Registrar's Office. The second tier contains limited-access classrooms, such as those in the Health Sciences Education Building (HSEB), that are general-use rooms scheduled outside the Registrar's Office. The first tier would be all classrooms open for anyone to schedule through the Registrar's Office.

The intent is to find ways to accommodate general-use rooms that are not scheduled through the Ad Astra scheduling system but should still be considered for refurbishment because they are not department-owned. This will be a growing issue as more multi-discipline buildings and programs crop up. HSEB is just the most prominent example right now, where the scheduling is handled outside Ad Astra, but the building isn't owned by a department. The Marriott Library has similar concerns.

The group discussed the need for more funding to address the growing gap in technology needs and the current funds available to address them. It was suggested a study could be done to identify the actual dollar figure needed to fund all the current needs and then present that to the administration for consideration. One member said if technology in the classroom is treated as infrastructure, it can't

be solely the domain of student computing fees to support it, the campus should put forth an equal share.

A suggestion was made to add HSEB rooms to the refurbishment schedule this year and then gather additional classrooms for consideration in the next cycle.

Learning Spaces allocation timeline

The time has come to seek proposals for student computing fee allocations. The group reviewed the current request, and a date was set for Feb. 26 for colleges and programs to have completed their requests. This year, requesters are asked to use an online form. Jon Thomas will gather input from the group regarding changes to the request and finalize it for distribution.

Action summary			
Action	Topic	Person/Group	Next step
Action item	Learning Spaces allocation timeline	Jon Thomas	Jon Thomas will edit this year’s request based on member feedback and finalize a version for distribution.