Teaching & Learning Committee
Meeting Summary
Date: Feb 12,2013
Time: 9:00 – 10:00 AM
Marriot Library Rm. 5201

Membership in Attendance:
Martha Bradley - Dean, Undergraduate Studies
Wayne Samuelson - Vice Dean of Education, School of Medicine
Rick Ash – Professor, Neurobiology and Anatomy
Darrell Coleman – Assistant Professor, College of Business
Pam Hardin – Professor, College of Nursing
Patrick Panos – Associate Professor, Social Work
Linda Ralston – Associate Professor, Parks, Recreation, and Tourism
Fernando Rubio – Associate Professor, Language and Literature
Jean Shipman – Director, Eccles Health Sciences Library
Catherine Soehner – Associate Director, Marriott Library Research and Learning Services
Cory Stokes – Director, UIT Teaching and Learning Technologies
Patrick Tripeny – Director, Center for Teaching and Learning Excellence

Steve Corbato- Deputy CIO (UC Director*)*
Eric Denna – Chief Information Officer
Josh Wall - UIT Staff Support
Rebekah Grow – UIT Staff Support

Unable to Attend:
Nalini Nadkarni – Director, Center for Science and Math Education

Introductions and Welcome: Martha Bradley welcomed the group to the first meeting. Introductions were made by the group.

Intro to Governance: Eric Denna provided background on how we arrived at the new governance structure. Information on governance can be found on the CIO website: http://cio.utah.edu as well as the PowerPoint provided in our Canvas course.

Introduction to committee expectations: Martha talked about the expectations for this group and highlighted a few items, such as making sure to review all materials before the next meeting, using the "parking lot" (tabling items for the next time to keep on time), and staying on topic. These rules were passed out and are posted in our Canvas Course.

Introduction to the Quality Course Framework: http://tlt.utah.edu/qcf/ Cory Stokes went over the Quality Course Framework (QCF), which is a guideline at the U for creating courses at any stage. This was created in conjunction with the Center for Teaching & Learning and Distance Education.

Action Items from Cory's presentation: Is this what we want to use? Is there anything that is missing? The following list is what the committee members came up with as suggestions to enhance the QCF.

- Excitement from faculty during training
- Simulations (get feedback from faculty to understand what they want)
- Moving assessment from the middle of the diagram to around the whole diagram as it is ever-present in all stages.
- Learning should be at the center. And how do we inspire learning?
- What's the value of using the technology?
- What engages?
- Complimentary services on campus
- Where does the library fit in? Digital media, software in labs, software training, etc.
- How to communicate the resources that are available. Have examples of the resources.
- Services and opportunities, such as faculty learning communities
- Efficiencies and replication
- Changing objectives to outcomes

Cory has created several discussion areas within the Canvas course so portfolio members may continue communicating about this. Please visit the discussion areas and contribute.

Choosing a student representative to the committee: The portfolio decided that both an undergraduate and a graduate representative should be part of the group. Pat Tripeny suggested we draw from the TA Scholars for the graduate student.

Future Meetings: We hope to have a set date each month, but for now it may be month-to-month. Our next meeting is March 18, 2013 from 9-10am in MLIB room 5201.