

SUMMARY FOR UNIVERSITY SUPPORT SERVICES PORTFOLIO

DATE: February 17, 2015

TIME: 1-2 p.m.

LOCATION: Warnock Engineering Building, Room 1705

IN ATTENDANCE:

Steven Corbató	Mollie Cummins	Patricia Hanna	Sandy Hughes
Matt Lopez	Ken Nye	Stephen Petersen	Debbie Rakhsha
Brian Rasmussen			

COMMITTEE SUPPORT: Marv Hawkins, Scott Sherman

UNABLE TO ATTEND:

Brent Brown	Ed Davies	Jeff Herring	Stephen Hess
Cory Higgins	Laura Howat	Michael Kay	Karen Macon
Lori McDonald	Andrea Rorrer	Gordon Wilson	

AGENDA ITEMS DISCUSSED:

- New CAS login screen
- SLCC/U of U admissions partnership pilot
- Document management status update
- Inclusion of strategic initiatives in project list
- Project status review / New project submission
- Possible improvements to governance

New CAS login screen

The portfolio members were shown an updated look for the Central Authentication Service (CAS), the single sign-on screen people use to access password-protected services such as Campus Information Services (CIS) and Canvas. The new look will be in effect sometime in the near future.

SLCC/U of U admissions partnership pilot

Matt Lopez discussed an Admissions pilot program whereby some students who were denied admittance to the University of Utah will be invited to earn an associate's degree through Salt Lake Community College and be guaranteed acceptance into the U if certain requirements are met.

Document management status update

The University has chosen Hyland's OnBase document management solution, and the final negotiations are under way. The license is such that any area on campus can use the product, and once Admissions has its workflow set up it will offer to have a demonstration for other areas.

Inclusion of strategic initiatives in project list

Strategic initiatives that previously were not appearing in the project rankings are now included in the list so portfolio members can be better apprised of the level of work going on in University Support Services.

Project status review / New project submission

The group voted to approve the project list as it was presented. One new project was submitted, and the members suggested there was more information needed before the project could be ranked with the others.

Possible improvements to governance

Pat Hanna relayed CIO Stephen Hess’s broader desire to improve governance and bring in more participation from stakeholders across campus. She said one possibility would be reining in the number of programs University Support Services maintains, though how to accomplish that is up for consideration. Members suggested having a small, clear strategic plan for information technology at the institution would benefit them as they make decisions. Hanna said adding more information to the USS portfolio page regarding how decisions are made would be a positive step, and she intends to work on that task. Others suggested adding project templates if any are available, and perhaps publishing a single source to find all of the software being used on campus so that others can see what is available before seeking their own solutions.

Hanna also suggested it would be acceptable for portfolio members to send proxy representatives in their place if they are unable to attend a meeting.

Action summary			
Action	Topic	Person/Group	Next step
Approved	Project status review	Portfolio	The project rankings were approved, and one project was added into the Needs More Information category.