

SUMMARY FOR TEACHING AND LEARNING PORTFOLIO

DATE: October 5, 2016

TIME: 2:00 p.m. – 3:30 p.m.

LOCATION: Marriott Library, MLIB 5201

IN ATTENDANCE:

Jack Bender (ASUU)	Martha Bradley	Kirsten Butcher	Nancy Lombardo
Wayne Samuelson	Ryan Steele	Cory Stokes	Jon Thomas
Patrick Tripeny			

COMMITTEE SUPPORT: Paul Burrows, Emily Rushton

UNABLE TO ATTEND:

Rick Ash	Patrick Panos	Linda Ralston	Fernando Rubio
Catherine Soehner			

AGENDA ITEMS DISCUSSED:

- Approvals for new members of the committee
- CaptureSpace demo
- VDI summit
- A/V installation plan across campus
- Learning Spaces policies for 2017-2018

Approvals for new members of the committee

Jon Thomas clarified the process for approving new members on the committee. When a member's position needs to be replaced, the approval process should go through the Strategic Information Technology Committee (SITC). Suggestions can be made to SITC for replacements.

For ASUU student representation (two positions on the portfolio), the portfolio will ask ASUU to make a recommendation, and that name or names will be added to the portfolio member list. Thomas then introduced Jack Bender, the newest ASUU appointed member, who stated that ASUU is close to finalizing the second name to be appointed to the portfolio.

Thomas also briefly that any recommendations for changes to the learning spaces funding process would need to go through SITC as well, and that CIO Steve Hess also recommended meeting with the UIT finance committee on those changes. (This topic was covered more in-depth later in the meeting.)

CaptureSpace demo

Nate Sanders (Teaching and Learning Technologies) gave a demonstration on CaptureSpace, a new tool within Kaltura, which makes video creation much easier – especially for students. Sanders walked through the tool, which is accessed from within Canvas, showing how to create new videos, screen

captures, narrated Powerpoint presentations, and video quizzes. TLT has been running it for several months now, and Sanders said it's worked out very well, especially for students. The committee discussed various aspects of the tool, including storage, analytics, captioning, and funding for the tool.

Next, Sanders gave a demonstration on MediaSpace, which is synced up with MyMedia in Canvas. All faculty and students have their own MediaSpace, and everything uploaded to the tool is kept in perpetuity. The portfolio had no further questions on MediaSpace.

VDI summit

Corey Stokes reminded the portfolio that the topic of software virtualization has come up in many times, and that it's becoming problematic for students. Stokes proposed a VDI summit: convening the campus conversation to talk about ways to deliver software to the students who are paying for it. Stokes brought up Salt Lake Community College's model, which has worked out well for them, and suggested having a keynote speaker from SLCC come and explain how they're tackling the problem. Stokes also suggested inviting various colleges (e.g. Social & Behavioral Sciences, College of Engineering) that are providing their own solutions to students to do a presentation and show how they're doing it.

Stokes offered to organize the summit, and reiterated the need to make sure voices across campus are heard. The goal of the summit would be to identify 8-10 people to walk through an "opportunity canvas" and drive the conversation regarding what problems need to be solved, what possible solutions exist, and what the benefit is to both the students and the U as an organization. He also reminded the portfolio that 52% of the U's student body take online courses, and that should be a key factor when deciding what priority software virtualization is.

The portfolio discussed issues that have come up in the past regarding VDI, such as funding, who should be invited to the summit, identifying current gaps, and timeline for the summit. The portfolio ended the discussion by targeting November or December 2016 as the date to host the summit.

A/V installation plan across campus

Brett Puzey (TLT) presented on standardizing A/V equipment in classrooms across campus. He said that making university-wide campus standards would create a more seamless student and teaching experience, regardless of the classroom, and that the maintenance and support of those rooms would become much more cost- and time-effective. Puzey talked about the four funding areas for project requests and refurbishment cycles, and explained how TLT is not always included on planning committees when new projects are being discussed. He pointed out that when new classrooms are built that do not follow the standards, they eventually end up costing more to be maintained and supported. Remote monitoring is also not an option if the room is not standardized. The most

important part that should be standardized is the room control system, which needs a Crestron processor.

To address this problem, TLT will present a proposal to the various committees and leadership teams, proposing the creation of University-wide classroom standards for A/V equipment and installations. The next step would be to present to the University Cabinet. Their goal is to try to make the standard apply across campus, but at minimum make it a standard for general assignment classrooms.

The portfolio discussed funding and ways to potentially increase TLT's funding, how networking is handled in new buildings, and there was a suggestion made to first present the proposal to Ruth Watkins, Kathy Anderson, and Patti Ross. Thomas pointed out that they're still in the data gathering phase at this time, and haven't talked to any groups just yet. A suggestion was also made for TLT to raise its installation labor costs to help cover some of the other costs.

Learning Spaces policies for 2017-2018

Thomas presented an updated document for Learning Spaces policies for next year, and discussed a few of the minor changes. The portfolio discussed the definition of discipline-specific vs. centralized service, what items should take priority over others, suggesting a percentage match for departments depending on their request, and adjusted some wording in the document.

There was no further discussion.