

**SUMMARY FOR TEACHING AND LEARNING PORTFOLIO**

**DATE: May 31, 2017**

**TIME: 2:00 p.m. – 3:30 p.m.**

**LOCATION: Marriott Library, MLIB 5201**

**IN ATTENDANCE:**

Kirsten Butcher	Martha Bradley	Fernando Rubio	Cory Stokes
Patrick Tripeny	Jon Thomas	Wayne Samuelson	

**COMMITTEE SUPPORT:** Paul Burrows, Emily Rushton

**UNABLE TO ATTEND:**

Rick Ash	Nancy Lombardo	Patrick Panos	Catherine Soehner
Ryan Steele	Jack Bender		

**AGENDA ITEMS DISCUSSED:**

- Getting rid of Blu-Ray player from base classroom stack
- Office 365 integration with campus
- Review of Learning Spaces funding for previous year (skipped due to time)
- Present initial prototype ideas for Canvas Gradepush project
- Replacement of key positions (skipped due to time)

**Getting rid of Blu-Ray player from base classroom stack**

Adam Stewart, associate director of operations for Teaching & Learning Technologies, presented the idea to remove Blu-Ray players from the basic classroom installation and/or refurbishment based on usage data pulled from Milton Bennion Hall. In general, Stewart said, they haven't seen much usage under the currently-installed Blu-Ray players, and the cost to maintain/replace them isn't enough to justify the usage – so he proposed no longer installing them going forward in the new fiscal year. TLT would still have the players available for any instructor who needed them, but would not install them by default into new classrooms and/or classroom refurbishments.

The portfolio considered the best way to handle this transition, and whether or not there should be a long phase-out/communication period or if TLT could simply stop including them in new classroom refurbishments (while maintaining a stock of Blu-Rays for unique needs or instructor requests). One member pointed out that TLT is set to install 40 new Blu-Ray players in the coming fiscal year, which amounts to a significant amount of money. Stewart pointed out that Salt Lake Community College's standard is to provide one HDMI and one VGA hookup in the classroom (delivering Blu-Rays only if needed, not by default). The portfolio decided that TLT should move forward with its upcoming classroom installations/refurbishments, but to hold off on installing or buying any Blu-Ray players. TLT will post signage with each installation so that instructors are aware Blu-Ray players can still be requested if necessary.

## **Office365 integration with campus**

Jon Thomas, TLT director, first made clear that Office365 (O365) is not available campus-wide at this time, and that the portfolio was simply getting an early look at the tool. Thomas then turned the time over to Dave Packham, UMail and collaboration manager for UIT Network and Communications Infrastructure.

Packham did a live demonstration of the O365 tool, which he described as an entire ecosystem of interrelated products and services that Microsoft is continually maturing. UIT has an ongoing effort to normalize the experience around the numerous apps in O365, and the process is complex, which is why, Packham said, O365 hasn't been rolled out campus-wide yet. Parts of O365 have been integrated with Canvas and Box, and UIT is in the process of migrating all student UMail accounts over to O365 (however, any student with dual roles – employee + student – has not been migrated).

## **Present initial prototype ideas for Canvas Gradedpush project**

Jihoon Yoo, senior developer for TLT, presented an initial mockup design for the Canvas Gradedpush project. Once implemented, this feature will provide faculty/instructors the ability to move all grades within Canvas over to PeopleSoft in a secure, user-friendly way.

Yoo showed a mockup of the interface design and explained that Canvas has a standard protocol called the Learning Tool Interoperability (LTI). Once the LTI is installed within Canvas, it would push the grades to CIS/PeopleSoft. Yoo showed how this would look in Canvas, with the LTI installed on the left navigation, and walked through the process of submitting grades.

Thomas clarified that instructors will continue to use Gradebook (a separate Canvas tool) as they usually do, and then during the last week of the semester, "Submit your grades" would show up in Canvas. Clicking this would then prompt the LTI tool to pull final grades from Gradebook, and then the instructor would submit the grades from the LTI rather than from the Gradebook.

The portfolio pointed out that initial mockup looked very similar to Gradebook, which could be confusing, and Cory Stokes recommended that the design be changed so that it clearly looks different than what the instructors are used to seeing in Gradebook. Kirsten Butcher also pointed out that the "extra information" option in the LTI tool should be explained so that instructors understand who sees that information, as well as how to include the information for an Incomplete. Stokes recommended meeting with the registrar office to get their input and feedback, as well.

The two skipped topics were not covered due to time.