

SUMMARY FOR TEACHING AND LEARNING PORTFOLIO

DATE: October 24, 2017

TIME: 11:00 a.m. – 1:00 p.m.

LOCATION: Marriott Library, MLIB 5201

IN ATTENDANCE:

Martha Bradley	Randy Dryer	Matt Irsik	Peter Jensen
Nancy Lombardo	Patrick Panos	Eric Poitras	Fernando Rubio
Wayne Samuelson	Ryan Steele	Adam Stewart	Cory Stokes
Jon Thomas	Patrick Tripeny		

COMMITTEE SUPPORT: Paul Burrows, Emily Rushton

UNABLE TO ATTEND:

Zach Berger Kirsten Butcher (on sabbatical) Harish Maringanti

AGENDA ITEMS DISCUSSED:

- Introduce new members
- Review of how software gets purchased
- Brief review of learning spaces-student computing fees award process
- Present plans for establishment of the task force on learner-centered classrooms
- Update on Student Computer Lab Usage project
- Tour HSEB wet lab and Nursing simulation lab

Introduce new members

Martha Bradley, Co-Chair and Associate Vice President Academic Affairs, introduced the committee's newest member: Peter Jensen, Associate Professor, School of Computing.

Review of how software gets purchased

Cory Stokes, UOnline Director and Associate Dean for Undergraduate Studies, explained that the process by which software is purchased at the U is focused on centralized student needs and centralized curriculums. Two gaps exist: 1) the U doesn't have a good mobile platform for students to interact with the university; and 2) the U doesn't have customized communication with students.

Software procurement has four areas of strategic focus: Standardize, Streamline, Support, and Sustain. Stokes showed an illustration of the preferred procurement process and led a discussion of various points, including when a software procurement gets publicized to the rest of campus and when accessibility requirements are applied (during the requirements phase for RFP). The portfolio agreed that it should be involved when determining the purpose behind software procurements, and, when appropriate, build proposals for software procurements.

Brief review of learning spaces-student computing fees award process

Paul Burrows, TLT information architect, said that everything is on target for releasing the funding application form in early December. He shared the PDF presentation from August's Teaching & Learning Portfolio meeting with new members of the portfolio, and said that they are still planning on meeting the mid-March budget deadline. Jeff Folsom, IT supervisor for the Eccles Health Sciences Library, and Rob White, IT manager for Continuing Education, have both agreed to be part of the Spring 2018 Task Force. The search continues for one additional person to join the committee.

Present plans for establishment of the task force on learner-centered classrooms

Patrick Tripeny, Director for the Center for Teaching and Learning Excellence (CTLE) and professor in the College of Architecture, explained that a new task force is being considered in order to take a closer look at the learner-centered classrooms and learning spaces on campus. This effort will clarify and update the TLT Foundation Levels for the installation of IT and A/V technologies in learning spaces.

The purpose of the task force will be to identify what rooms currently exist, and where innovative classrooms could make the biggest impact on campus. The portfolio discussed a number of items surrounding the proposed task force, including: the task force cannot make decisions on what gets built, but can contribute to the discussion about best practices; foundation rooms are on a 5-6-year rotation in regards to how often they are reviewed and revised across campus; the task force should be engaged when changes are made; when a new building is being built, maintenance costs should be accommodated in order for TLT to provide additional labor and parts; and, when the portfolio submits the student computing fee award recommendations to the U's overall budget committee, it should also include a narrative commentary and summary. Finally, the portfolio discussed which entities should become members of the new task force, including but not limited to CTLE, TLT, Facilities, Space Planning, Center for Disability and Access, teacher-focused faculty, the Center for Science and Math Education, Health Sciences, and student representation.

Update on Student Computer Lab Usage project

Jon Thomas, TLT director, explained that the invitations for participating in this year's process have been submitted to IT managers and lab managers. The name of the process is "Student Computer Lab Usage Initiative." (The word "statistics" was replaced with "usage" to avoid confusion with the LabStats vendor solution.) Thomas also referred to several knowledge articles that can be referenced regarding the initiative.

Tour HSEB wet lab and Nursing simulation lab

The meeting concluded with a tour of the HSEB wet lab and Nursing simulation lab.